

Rice University - Insurance Requirements External User Venue Rentals

Schedule of Insurance

Limits of Liability

Commercial General Liability*

| | |
|---|-------------|
| General Aggregate | \$2,000,000 |
| Products/Completed Operations Aggregate | \$1,000,000 |
| Each Occurrence | \$1,000,000 |
| Personal and Advertising Injury | \$1,000,000 |
| Host/ Liquor Liability | \$1,000,000 |
| Sexual Abuse and Molestation | \$1,000,000 |
| Damage to Rented Premises | \$ 50,000 |
| Medical Payments | \$ 5,000 |

**Must include sexual abuse and molestation coverage for campus/conferences where minors (under 18) are involved.
Must include Liquor Liability coverage if alcohol present at the event.*

Workers Compensation and Employers Liability Insurance as required by Law

| | | |
|----------|-------------|---------------|
| Accident | \$1,000,000 | Each Accident |
| Disease | \$1,000,000 | Each Employee |
| Disease | \$1,000,000 | Policy Limit |

Automobile Liability

Insures all owned, hired and non-owned vehicles with limits of not less than the following:

| | | |
|-----------------------------------|-------------|---------------|
| Bodily Injury and Property Damage | \$1,000,000 | Each Accident |
|-----------------------------------|-------------|---------------|

Workers Compensation and Automobile Liability insurance maybe waived if the user is not required by law to maintain the coverage, is not coming on campus or automobiles will not be used on conjunction with the agreement.

Contact riskmanagement@rice.edu with any questions.

Please note:

The aforementioned insurance policies shall bear the following:

- 1) **Endorsements waiving rights of subrogation** in favor of William Marsh Rice University its Affiliate's, Subsidiaries, Board of Trustee's, Officers, Employees, Agents, and Volunteers on all policies required above.
- 2) Commercial General Liability and Automobile Liability shall bear endorsements **naming William Marsh Rice University**, its Affiliate's, Subsidiaries, Board of Trustee's, Officers, Employees, Agents, and Volunteers **as Additional Insured's**.
- 3) Endorsement requiring that all policies of insurance be on a **primary basis, noncontributory** with any other insurance coverages and/or self-insurance carried or maintained by Rice.
- 4) Endorsement providing **thirty-day** written notice of cancellation to William Marsh Rice University on all policies required above.

Certificates of Insurance **and copies of requested endorsements** shall be filed with Rice prior to commencement of the work and must be approved by the Director of Risk Management MS-670, William Marsh Rice University, P.O. Box 1892, Houston, Texas 77251-1892.